

# Approved Minutes/Squash Wellington Districts Incorporated Annual General Meeting 2022

Monday 28 February 2022 by videoconference

The chair commenced the Meeting at 6.30pm with a roll call of attendees.

Present:

Board: A Smith (Hutt City, chair), G Grant (Khandallah), M Thomas (Tawa), C Sayer (Island Bay, secretariat)

Executive: R Henderson (District Administrator)

Others (with voting member shown in bold):

**M Sayer**, D Farr (Island Bay)

**K Gardner** (Kāpiti)

**P Bowers**, A Havill (Tawa)

M McCarroll, S Reyes, Christine Rukuwai, **B Watts** (Thorndon)

**G Cottle**, S McKenna, R Southey (Red Star)

**H Wilton**, W Bicknell, K Scott (Masterton)

K Greenhough, **R Kenyon** (Khandallah)

B Smith, **E Sanchez-Brown** (Hutt City)

**J Steventon** (Martinborough)

Apologies: Steve Scott, Judy Harrison, John Harrison (life members)

Absent: representatives from Club Kelburn, Squash@Upper Hutt, Wainuiomata, Ōtaki, Mana

## Minutes of AGM 2021

The minutes of the Squash Wellington AGM in 2021 were accepted as a true and correct record of the proceedings.

G Grant/B Smith

No matters arising from the minutes were raised for discussion.

## Squash Wellington Annual Report

The Squash Wellington Annual Report for 2021 (pre-circulated) was taken as read. A Smith, Chair, spoke to some of its contents including acknowledging the magnificent work of the clubs to maintain near full operations despite disruption from the pandemic.

The report was adopted as a true and fair record of squash operations in the district.

K Greenhough/B Smith

## Financial report 2021

The annual financial statements for the year ending 31 December 2021 (pre-circulated) were taken as read. A Smith clarified that the accounts had been prepared under a different basis whereby salaries were attributed solely to 'administration and management' rather than split across all categories as in previous years.

The financial statements were accepted.

S McKenna/M Sayer

#### **Annual subscriptions, levies and fees**

Annual fees of \$53.00 per senior member and \$26.50 per junior member were proposed by the Board and accepted.

B Smith/M Sayer

#### **Motions to alter the constitution**

The following motions were put, discussed and **accepted**, with the proposers and seconders as noted:

- Amend clause 9(b)(iii)1.

From:

"The receipt from the Board of an audited annual financial report for the preceding financial year;"

To:

"The receipt from the Board of an annual financial report for the preceding financial year;"

E Sanchez-Brown/M Thomas

- Amend clause 9(b)(iii)2.

From

"To determine the annual subscriptions/fees/ levies for the succeeding year"

To

"To confirm the annual subscriptions/fees/levies for the succeeding year"

R Kenyon/M Thomas

- Amend clause 7(a)

from

"All members shall pay such annual subscriptions, levies and fees as are determined at the annual general meeting of the Association and if no subscription is determined in any one year then the subscriptions, levies and fees set for the previous year shall apply."

To

"All members shall pay such annual subscriptions, levies and fees as are confirmed at the annual general meeting of the Association and if no subscription is confirmed in any one year then the subscriptions, levies and fees set for the previous year shall apply."

R Kenyon/Thomas

- Amend clause 10(a)

From

“(a) The Board of the Association shall comprise;  
(i) 5 elected Board members; and  
(ii) up to 2 members co-opted by the Board under rule 10(j).”

To

“(a) The Board of the Association shall comprise;  
(i) no more than 7 elected Board members; and  
(ii) up to 2 additional members co-opted by the Board under rule 10(j).”

E Sanchez-Brown/R Kenyon

- Amend clause 10(d)

From

“Elected Board members shall be elected at the Annual General Meeting. Nominations for election shall close with the District Manager 40 days before the date of the Annual General Meeting and 30 days’ notice of such nominations shall be given to all clubs.”

To

“Elected Board members shall be elected at the Annual General Meeting. Nominations for election shall close with the District Manager four (4) weeks and 2 days before the date of the Annual General Meeting and four (4) weeks’ notice of such nominations shall be given to all clubs.”

M McCarroll/B Smith

- Amend clause 10(l)

From

“The term of office for co-opted Board members shall be for a period as determined by the Board but such period shall not be beyond the AGM following their appointment up to a maximum of two years. A co-opted Board member may be reappointed to the Board for a maximum of three consecutive terms of Office.”

To

“The term of office for co-opted Board members shall be for a period as determined by the Board but such period shall not be beyond the AGM following their appointment.”

B Smith/R Kenyon

The following motion was put, discussed and **rejected**:

- Amend clause 11(c)

From

“Each Board member shall only have one vote at Board meetings. The Chairperson shall have no right to an additional casting vote. Voting shall be by voices or upon request of any Board Member by a show of hands or by a ballot. Proxy and postal voting are not permitted.”

To

“Each Board member shall only have one vote at Board meetings. The Chairperson shall have an additional casting vote. Voting shall be by voices, email or, upon request of any Board Member, by a show of hands or by a ballot. Proxy and postal voting are not permitted.”

B Watts requested that the Board hold a member discussion on the governance and management arrangements for the Association. G Grant supported the request.

### **Election of officers**

A Smith explained that the status of the current Board members at the conclusion of the meeting would be as follows:

- A Smith: in her second year of office after having been elected at the 2021 AGM
- M Thomas and G Grant: no longer Board members, after their period of co-option (following the 2021 AGM) ending
- C Sayer: no longer a Board member after her second year of office expiring having been elected at the 2020 AGM.

The only nomination received by the due date was for S McKenna (Red Star). Pursuant to clause 10(m) of the constitution, Ms McKenna was automatically elected to the Board.

A Smith notified the attendees that late nominations had been received for S Reyes (Thorndon) and M Thomas (Tawa) and suggested they also be elected pursuant to clause 10(m). D Farr objected by reason of this not being expressly permitted by the constitution. A Smith agreed that she and S McKenna would call for further nominations for potential appointment at her and S McKenna’s discretion pursuant to clause 10(o).

### **Proposed Squash NZ levy model**

R Henderson explained that Squash Wellington voted against adoption of the proposed Squash New Zealand levy model (that districts had accepted in principle on a majority vote) owing to the lack of engagement between Squash New Zealand and clubs for Squash Wellington to have any indication of the support for the model by its members.

J Fletcher and M Dowson joined the meeting, talked to the model then took questions. M Dowson explained that Wellington players could subscribe to the new IT platform on a personal basis without Squash Wellington being part of an integrated levy system. Capability for the new IT platform to process refunds of tournament fees paid in advance where a participant withdraws will be included in build specifications.

A Smith advised that the Board would likely convene a separate meeting shortly for the members to discuss the model in detail.

W Bicknell commended the new model.

*J Fletcher and M Dowson left the meeting at 8.30pm.*

### **General business**

B Watts asked if the Board would disclose its budget and annual plan for the 2022 season. A Smith indicated that this is likely to be done by the new board (including publication on the Squash Wellington website) but that no timeframe could be put on it given the absence of a board.

*The meeting closed at 8.35pm.*