

## Board Meeting Minutes: 15 Sep 2022

**Location:** A-Z Flooring, Newtown

**Present:** Russell Henderson (GM), Storm McKenna (SMcK), Christine Rukuwai (CR by videoconference), Ann Smith (AS), Emma Sanchez-Brown (ESB), Catharine Sayer (CS), Malcolm Thomas (MT)

**Apologies:** Aaron Hape (AH)

### 1. Karakia

The meeting opened at 5:30pm with a karakia.

### 2. Previous meeting minutes

The Board **approved** the minutes of the meeting of 18 August 2022 as a true and correct record.

MT/SMcK

### 3. Conflicts of interest

The Board noted AH's written conflict of interest in respect of a SW Award for which he had made a nomination.

### 4. Actions arising

The Board discussed the items marked as Open in the meeting papers as follows:

- Items 5, 10, 11 and 24 to be amalgamated, (as they all relate to SW's relationship with Club K,) and remain open. To be discussed at October meeting.
- Item 22 (alternative sponsorship to Sport Co) to be closed
- Item 23 (Squash NZ selection policy) to be closed
- Item 25. Microcourt still in situ, to be discussed at October meeting.

- **Action #2022-28 MT/GM**

### 5. Finances

MT reported on finances. Concerns raised re: lack of funding in 2022 season. Necessary to explore other avenues.

The board asked how the new affiliation model would affect revenue streams.

Current discussion with Squash NZ re: Club K is that 50% of Club K affiliation fees would go to Squash Wellington. The board asked if there would also be a share of Club K's profit.

GM to chase Club K for 2022 affiliation fees.

AS asked for board resolution to approach Trust Community and One Foundation for \$30,000 for staff salary.

## 6. Operations update

The GM reported on the following matters were advised orally:

The GM thanked the Board for covering for him during his leave of absence and advised that a planning phase was about to start, focussing on-

- a) Diversifying the revenue streams, increasing revenue and budgeting for the 2023 season;
- b) 2023 tournament calendar
- c) Operational planning for 2023.

In relation to (a), the GM advised that discussions had commenced with a new potential sponsor, for at least the junior U900 series.

Miscellaneous operational issues with which he was dealing were mentioned, including-

- Spring Masters' Interclub 2022
- seeking EOIs from clubs for 2023 SW District tournaments
- hosting a Paul Coll exhibition match around the New Zealand Open (November 2022); and
- announcing the 2022 Junior Representative team.

The GM reported back on a Squash NZ ('SNZ') district hui held earlier in the day, of which notable content was as follows:

- low uptake of World Squash Day promotion
- release of the national facilities plan, for which the Board **agreed** that the GM should seek communications input from SNZ into a district hui
- \$1,000 funding for each district for end-to-end coach development support, to be planned by the national coach Paul Hornsby, for which the Board **agreed** that clarity should be sought by the GM as to its relationship with the High Performance Sport New Zealand development athlete support pilot

Following attendance at an Incorporated Societies Legislative Change webinar run by Sport NZ, the GM advised of the main changes that would affect both clubs and SW. The Board considered that high awareness and compliance by clubs should be eminently achievable with SW/Nuku Ora/Sport NZ support, given the long lead-in time to the changes coming into force (not before October 2023).

## **General business**

The Board noted various operational matters that needed attention in respect of the upcoming SW Awards, including the decisions to be made by the Board at a special meeting on 4 October 2022.

The Board **noted** the written update provided by AH of SNZ's Māori Squash Working Group hui.

The Board **noted**, with thanks, the donation of two new SW banners from Ann and Bryan Smith, featuring te reo Māori.

MT introduced an email to him and AS from Mr M Galloway of Hutt City seeking an explanation as to why SW had not upheld the terms of the "twelve month sanction" against Miss D Galloway's eligibility to represent SW. The Board considered that Mr Galloway had misread the conditions of the Board's release in 2021 permitting Miss Galloway to represent Midlands; no twelve month sanction applied. The release invited Miss Galloway to apply to participate in SW activities in 2022.

The Board **agreed** that a formal response to Miss Galloway's earlier email to the Board (for which an out-of-session decision was recorded) should be made by AS and that MT should thereafter respond to Mr Galloway, cc Miss Galloway, with CR reviewing the draft explaining why Mr Galloway's interpretation was misconceived.

**Action #2022-26 AS, MT, CR**

A request was made for the Board to discuss and clarify the division of responsibilities between selection panels and the Board in relation to selection matters, given that the recent out-of-session decision by the Board was arguably more operational in flavour than governance. C Sayer would draft a brief paper to support the Board's discussion on the topic.

**Action #2022-27 CS**

*The meeting closed at 7.15pm with a karakia.*

## ACTION POINTS

<b><u>Id</u></b>	<b><u>Raised</u></b>	<b><u>Due</u></b>	<b><u>Owner</u></b>	<b><u>Description</u></b>	<b><u>Status</u></b>
<del>2022-05</del>	18 Feb 2022	Mar-Apr Jul-Sep meeting	DA	Prepare Board paper summarising relevant Club K information and prompting discussion on its relevance	Replaced by 2022-28
<del>2022-10</del>	17 Mar 2022	Apr-Aug Sep meeting	MT/DA	Re Club Kelburn working group, specify a list of skillsets required amongst the working group's members and to identify suitable members from direct requests and public calls to action	Replaced by 2022-28
<del>2022-11</del>	17 Mar 2022	Apr-Jul Sep edition	DA	Diselose Squash Wellington's involvement in dialogue with Squash NZ regarding Club Kelburn in a newsletter article	Replaced by 2022-28
<del>2022-22</del>	16 Jun 2022	Sep 2022	GM	Explore alternative sponsors to SportCo for Women's and Junior series (or a better deal with SportCo) for 2023 season	Complete
<del>2022-23</del>	16 Jun 2022	30 Jun 2022	All board members	Review the recommendations in the SNZ selection policy review terms of reference and submit views by email	Remove as SNZ has adopted a revised policy
<del>2022-24</del>	16 Jun 2022	July meeting Oct meeting	GM/MT/CS	Negotiate terms with SNZ/Club K management for access to SW meeting/office space within the Club Kelburn facility	Open
<del>2022-25</del>	18 Aug 2022	Oct meeting	MT/EB	Assess condition of micro court and report back to Board	Open
<del>2022-26</del>	15 Sep	Oct meeting	AS/MT/CR	Respond to Galloway family regarding Miss Galloway's recent request and the suggestion that the outcome was not aligned with a 2021 representation decision	Open
<del>2022-27</del>	15 Sep	Nov meeting	CS	Provide brief paper regarding Board/selection panel division of responsibilities	Open
2022-28	15 Sept	Nov meeting	MT/GM	Amalgamation of previous Club K related action points, to include:  Specify skillsets required amongst the working group's members and to identify suitable members from direct requests and public calls-to-action.  Disclosure of SW's involvement in dialogue with Squash NZ regarding Club Kelburn in a newsletter article  Working group to produce board paper summarising relevant Club K information and prompting discussion on its relevance	Open