

## **Board Meeting Minutes: 18 Aug 2022**

**Location:** Videoconference  
**Present:** Storm McKenna (SMcK) Ann Smith (AS), Emma Sanchez-Brown (ESB), Catharine Sayer (CS), Malcolm Thomas (MT)  
**Apologies:** Russell Henderson (GM), Aaron Hape (AH)  
**Absent:** Christine Rukuwai (CR)

### **1. Karakia**

The meeting opened at 5:30pm with a karakia

### **2. Previous meeting minutes**

The Board **approved** the minutes of the meeting of 21 July 2022 as a true and correct record subject to item 7 being amended to reflect that Squash NZ was being asked to flesh out its proposal regarding Club Kelburn instead of the wording implying that Squash Wellington was ready to enter into MOU.

SMcK/EB

### **3. Conflicts of interest**

No new conflicts of interest were declared.

### **4. Actions arising**

The Board discussed the items marked as Open in the meeting papers as follows:

All items regarding Club Kelburn would be deferred until the GM's return. The Board **noted** that T Steenekamp had resigned as Club Kelburn manager.

MT declared that he was meeting with the SquashNZ CEO on 26 August regarding Club Kelburn matters and CS declared that she was meeting with the same on 25 August in her Sport NZ capacity regarding sport integrity matters.

2022-22 (*Explore alternative sponsors to SportCo for Women's and Junior series (or a better deal with SportCo) for 2023 season*) a 12-month HEADU900 Junior series and HEADU800 Women's series sponsorship agreement with SportCoLtd (for the 2022 season) had been organised and negotiations with DoubleDot for sponsorship next year had opened.

2022-23 (*Review the recommendations in the SNZ selection policy review terms of reference (drafted by CS) and submit views by email*) - AS to recirculate the paper for Board approval

### **5. Finances**

In the absence of finance reporting from the GM (on leave), MT presented financial data pertaining to year-to-date and the month of July.

The Board **noted** that its operations were within budget for July 2022 but that cashflow was drying up, rendering grant income (on which the budget was predicated) urgent.

AS advised that the applications to

- NZCT for GM salary (\$30K); and
- One Foundation for squad and rep team costs (c. \$30K)

were pending decision by the grant bodies.

The Board noted that resolutions would be sought out-of-session for senior and masters rep team costs and to The Trusts Community Foundation for GM salary.

## 6. Operations update

In the absence of a GM report the following matters were advised orally:

MT and AS had been managing the inbox and noted that many matters were of a trivial nature likely to distract the GM from strategic matters.

All Wellington Superchamps winning teams had accepted invitations to play in the national event for which SW would cover their entry fees (\$3,200). Thorndon has been invited, and accepted an invitation, as women's district runner-up to attend B-grade nationals but would not have its entry fee covered by SW.

The Masters' Rep Team had been announced, with several debutants.

Tawa Court 4 would open in the last week of August.

SW Awards: the Board would convene in a special meeting on 2 or 3 October to determine award winners in advance of the awards on 14 October. Communications regarding the nomination process (closing date 30 September) would be prepared to go out imminently, including forms to be accessible via SW website.

The Board **approved** a cover charge of \$30 with up to 4 tickets to be allocated at SW's cost at the Chair's discretion, for example, in cases of hardship. A venue attendance limit of 90 was noted. The Board **approved** a brief segment reflecting on the career of the recently retired professional, E Williams.

The Board **approved** formation of a working group to ensure both SW and affiliated clubs were fully informed of changes to the Incorporated Societies Act coming into force in October 2023, to enable them to make suitable constitutional or operational changes. Initial members would be AH and SMcK and the GM.

## General business

Reports tabled by the coaches on the junior, senior and masters' squads were available to the Board in the online filing system.

The Board **noted** with interest a possible opportunity for SW and one or two juniors to participate in an “emerging talent to development athlete” pathway support pilot project in the Wellington district led by High Performance Sport New Zealand. AS would engage with the district lead for the pilot (Waimarama Taumaunu).

The Board **approved** issue of a reference for O Brown (Island Bay) in support of a university scholarship application.

A Smith summarised SquashNZ operations, covering the following areas:

- The new levy and activity fee proposal was being re-worked
- A Māori participation strategy was being planned; AH would be SW's representative at a hui on the topic.
- World Squash Day is scheduled for 15 October but no activities had yet been suggested
- Practical coach development sessions were intended to be delivered in every district; a gap on attracting women to coaching opportunities was noted and assets were available for districts if they wished to promote coaching to women
- Wellington has been awarded the NZ Masters in 2024 and the Masters' Club Championships in 2025 (formerly AD Long Cup)
- SW has expressed an interested in hosting the NZ Junior Open in 2023 or 2024

Entries for the WJO were low and diminishing through pull-outs. The Board **agreed** to cancel the event if entries fell below 24.

W Bicknell had contacted MT to discuss removal of the micro-court. MT offered to bring it to Wellington. The Board **agreed** that MT and EB would assess its condition and report back to the Board for a discussion on options (repair/sale/disposal).

AS would attending the official opening of Tawa's fourth court on 28 August on behalf of SW. MT would ask Tawa's media spokesman to contact CS were advance publicity for the Open session in In the SWing considered desirable.

*The meeting closed at 6:40pm with a karakia.*

## ACTION POINTS

<b>Id</b>	<b>Raised</b>	<b>Due</b>	<b>Owner</b>	<b>Description</b>	<b>Status</b>
2022-05	18 Feb 2022	<del>Mar</del> <del>Apr</del> Jul Sep meeting	DA	Prepare Board paper summarising relevant Club K information and prompting discussion on its relevance	Open
2022-10	17 Mar 2022	<del>Apr</del> <del>Aug</del> Sep meeting	MT/DA	Re Club Kelburn working group, specify a list of skillsets required amongst the working group's members and to identify suitable members from direct requests and public calls-to-action	Open
2022-11	17 Mar 2022	<del>Apr</del> <del>Jul</del> Sep edition	DA	Disclose Squash Wellington's involvement in dialogue with Squash NZ regarding Club Kelburn in a newsletter article	Open
2022-22	16 Jun 2022	Sep 2022	GM	Explore alternative sponsors to SportCo for Women's and Junior series (or a better deal with SportCo) for 2023 season	Complete
2022-23	16 Jun 2022	30 Jun 2022	All board members	Review the recommendations in the SNZ selection policy review terms of reference and submit views by email	Complete
2022-24	16 Jun 2022	July meeting	GM	Negotiate terms with SNZ/Club K management for access to SW meeting/office space within the Club Kelburn facility	Open
2022-25	18 Aug 2022	Sep meeting	MT/EB	Assess condition of micro court and report back to Board -	Open
				Incorporate society	

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