



Approved Board Meeting Minutes: 16 June 2022

- Location:** Videoconference
- Present:** Russell Henderson (GM), Storm McKenna (SMcK) Ann Smith (AS), Christine Rukuwai (CR, *until time noted*), Emma Sanchez-Brown (ESB), Catharine Sayer (CS), Malcolm Thomas (MT)
- Apology:** Aaron Hape (AH)
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The meeting opened at 6pm with a karakia

1. Previous meeting minutes

The Board **approved** the minutes of the Board meeting of 19 May 2022 as a true and correct record.

SMcK/MT

2. Conflicts of interest

No new conflicts of interest were declared.

3. Actions arising

The Board discussed the items marked as Open in the meeting papers as follows:

2022-19 (Circulate conflicts register link to all board members) – not done owing to Dropbox issues – to be done ASAP

2022-20 (Update identity of the Club Captains in the business continuity plan) – completed

2022-21 (Advise clubs of Superchamps rules and relevant timeframes) – completed

2022-05, 2022-10 and 2022-11 were discussed as part of the meeting agenda.

4. Finances

The Board noted that its operations were within budget for May 2022.

A request was made by a board member for sight of the Wellington Open budget, but was informed that this was managed by Hutt City, the host club, within the scope of the Pelorus Trust grant.

SMcK agreed to follow up with Red Star its aged receivable of \$680.

The Board **noted** the finance report to 31 May 2022.

5. Funding updates

The Board **noted** that the \$50,000 grant application to NZCT for GM salary was pending a decision by its Net Proceeds Committee.

The Board **endorsed** a new approach of the GM seeking funding for the same event/activity from multiple grant bodies simultaneously rather than taking a staggered approach, based on advice imparted to the GM at a specialist grants workshop.

The Board **noted** that applications for representative squad costs were a priority and that resolutions were likely to be sought out-of-session by email.

6. Operations update

Matters in the GM's written report were **noted**.

The Board discussed tension during the Wellington Open involving M Galloway, a nationally qualified referee. The Board expressed its dissatisfaction with information from Squash New Zealand ("SNZ") that a complaint about Mr Galloway's refereeing during the last Wellington Open had been resolved without details of the outcome having been communicated.

The Board heard that a participant survey was underway seeking feedback on their Wellington Open experience and that the data would be provided to the Board when closed off and analysed.

On enquiries made on behalf of D Galloway concerning SW representative team eligibility, in particular whether SW had ruled against her eligibility, the GM advised that her representatives had been informed that D Galloway had not applied for the development squad thereby rendering herself ineligible for representative selection.

A Board member suggested a review of the representative team criteria with a view to the best players being selected, but this was not pursued after learning that the criteria were last reviewed and endorsed by the Board in late 2021.

7. Women's Series and Junior Series Sponsorship

The Board discussed a draft two-year contract renewal for Junior and Women's series sponsorship presented by Sportco Ltd. In view of-

- its high risk-low reward terms (in particular, the value of the second year's benefits to SW being uncertain and uncontrollable by SW); and
- the two series already having been advertised as the "Head" series (a brand for which Sportco appears to have exclusive NZ distribution rights),

the Board **endorsed** entering into a one-year deal only.

The GM was requested to explore alternative sponsorship arrangements for the 2023 season.

8. NZ Representative team selection policy

The Board noted the SNZ selection of O Dunbar (individuals, reserve for team, Tawa) and M-L Coe (individuals and team, Mana) to attend the World Junior championships and discussed next steps in relation to lack of confidence that SNZ was applying its selection criteria fairly and transparently.

The Board **agreed in principle** to suggest a SNZ review of its selections policy.

On the format of the review, the Board **agreed** to review the draft proposal in the Board pack by email.

Action #2022-23 All

On timing, the Board **agreed** to garner the support of other districts before making the suggestion.

9. Club Kelburn

MT reported on discussions held with T Steenekamp, Club K manager and advised of the following offer from Club K:

- a. Rent free upstairs office and meeting space, including ample gear storage space, for SW
- b. fit-out at SW's cost
- c. Shared kitchenette
- d. Free printing and broadband
- e. Free off-peak courts for SW-led sessions (e.g. squad trainings)

MT advised that A-Z Flooring would procure a kitchen for Club K from a third party's surplus stock. Once a kitchen was fitted, Club K would be able to apply for a bar licence.

C Rukuwai left the meeting at 7.15pm.

The Board discussed the offer and balanced the opportunities and risks. The main risk was noted as SW needing to remain focussed on the collective interests of its full members (affiliated squash clubs) without being unduly influenced or being perceived as being unduly influenced by the interests of Club Kelburn.

The Board **agreed** that the overall opportunity was in the interests of SW and instructed the GM to negotiate terms with Club Kelburn.

The Board thanked M Thomas for his liaison with Club K.



10. Senior Representative Team selection

The Board heard that the senior selectors (J Tait and J Wyeth) had met on 15 June and determined the teams as follows:

Women: R Barnett, M.-L. Coe, G Gee, T Jones, A Wootten (res)

Men: E Williams, J Barnett, M Green, O Dunbar, res TBC

On the men's reserve, the Board heard that the selectors were unable to decide between two players and sought the Board's endorsement to a play-off between them at the next squad training session. The Board agreed that the selectors should make a decision without a play-off based on the published criteria.

Action #2022- 25 GM

11. Other business

CS thanked AS on behalf of the board for her numerous and time-consuming volunteer efforts with respect to the Wellington Open.

ES-B requested that on the migration of SW documentation from the Dropbox platform to Google that the first tranche be of Board documentation to facilitate her access as soon as possible.

The meeting closed at 7.45 pm with a karakia.

NEW ACTION POINTS

Id	Raised	Due	Owner	Description	Status
2022-22	16 Jun 2022	Sep 2022	GM	Explore alternative sponsors to SportCo for Women's and Junior series (or a better deal with SportCo) for 2023 season	Open
2022-23	16 Jun 2022	30 Jun 2022	All board members	Review the recommendations in the SNZ selection policy review terms of reference and submit views by email	Open
2022-24	16 Jun 2022	July meeting	GM	Negotiate terms with SNZ/Club K management for access to SW meeting/office space within the Club Kelburn facility	Open
2022-25	16 Jun 2022	18 Jun 2022	GM	Advise senior selectors to determine men's senior representative team reserve based on published selection criteria	Open

OPEN ACTION POINTS

Id	Raised	Due	Owner	Description
2022-05	18 Feb 2022	Mar Apr Jul meeting	DA	Prepare Board paper summarising relevant Club K information and prompting discussion on its relevance
2022-10	17 Mar 2022	Apr Aug meeting	MT/DA	Re Club Kelburn working group, specify a list of skillsets required amongst the working group's members and to identify suitable members from direct requests and public calls-to-action
2022-11	17 Mar 2022	Apr Jul edition	DA	Disclose Squash Wellington's involvement in dialogue with Squash NZ regarding Club Kelburn in a newsletter article
2022-19	19 May 2022	31 May 2022	GM	Circulate conflicts register link to all board members
2022-22	16 Jun 2022	Sep 2022	GM	Explore alternative sponsors to SportCo for Women's and Junior series (or a better deal with SportCo) for 2023 season
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