

Board Meeting Minutes: 6 January 2022

Location: Raumati, residence of GG

Present: Ann Smith (AS, Chair), Greg Grant (GG), Catharine Sayer (CS, secretariat), Malcolm Thomas (MT), Russell Henderson (DA)

Apology:

The meeting opened at 2.20pm.

1. Conflicts of interest

No new conflicts beyond those already noted in the conflict of interest register were declared.

2. Levies

The Board agreed that its goal of participant growth depended on largely maintaining the scope of its activities. Given the slight reduction in playing numbers in 2021, potentially attributable to Covid, and cost pressures, the Board **agreed** to increase levies slightly to \$26.50 per junior and \$53 for adults, giving a projected increase of c. \$2k.

For the purpose of determining each club's contribution, the DA would apply January 2022 grading list figures.

The Board agreed in principle to review fees in the future with a view to maintain levy revenue at a stable proportion of total revenue.

SNZ funding model

The Board noted that as Wellington court numbers per player was lower than in other districts and unlikely to change significantly, the new SNZ funding model would not be likely to result in similar club-sourced revenue for SW. SW would always be disadvantaged by the model compared with other districts.

The Board **agreed** to table the SNZ proposed model at the AGM as a discussion item, at which SW would explain its reasons for not supporting it and hear its stakeholders' views. The CEO of SNZ would be given the opportunity to participate (in person or by videoconference) if he wished. The DA should also include the SNZ information pack in attendee meeting papers.

3. Draft Budget 2022

The Board considered and **agreed** the 2022 budget as presented in draft.

4. Sponsorship, advertising and grants

The Board **agreed** to apply to the One Foundation for a salary contribution for Q1 and to make grant applications to cover squad/representative team uniforms.

The Board noted that individuals who had either sponsored SW events in 2021 or who had had preliminary interest in doing so (Home Services' Aaron Havill and Friday Homes's Emma Sanchez-Brown) had been directly contracted about sponsorship and would be followed up; otherwise there had been no 'bites' to the SW Facebook/Instagram post about sponsorship opportunities.

Re In the Swing advertising rates, the Board **agreed** that a schedule of appropriate rates should be devised, approved by the chair and publicised on social media and to businesses who had an interested in targeting squash players (the precise list of businesses having been noted separately by the DA).

Action: #2022-01 CS/AS/RH

M Thomas declared a conflict of interest

The Board discussed potential terms for a sponsorship deal between SW and A-Z Flooring. M Thomas in his capacity as A-Z owner-operator advised that A-Z was potentially interested in sponsoring SW a significant amount for which its minimum expectation would be for official SW playing shirts to bear the A-Z logo on the back. The Board – M Thomas not participating - **agreed** to meet to devise a proposal for M Thomas before the end of the month.

Action #2022-02 GG, CS, AS, DA

5. AGM

The Board **agreed** the following timeline for the 2022 AGM:

7 February	Notice to all members
14 Feb	Meeting paperwork to be sent to all members
7 March, venue TBC	AGM

The Board also agreed to add constitutional amendments as an agenda item, for discussion only after voting for new officers under existing rules had occurred:

- the right for the chair to have a casting vote for use where the meeting is quorate but where voting on an issue is even
- the right for nominations for election to be made during an AGM rather than simply in advance (this change, if accepted, not having effect until the next AGM)

C Sayer would draft the proposed changes for inclusion in the meeting paperwork.

Action #2022-03 CS

The Board **agreed** that the DA should ring all club captains to encourage them to encourage their members to stand for the board and to encourage attendance at the AGM.

Action #2022-04 DA

6. Club Kelburn

The Board noted that T Steenekamp had recently been appointed the f/t manager of Club Kelburn. In light of the duration of the appointment (12 months), the Board **agreed** that decisions on SW's involvement were no longer urgent and could be deferred to a later date.

The meeting closed at 5.50 pm.

NEW ACTION POINTS

Id	Raised	Due	Owner	Description	Status
2022-01	6 Jan 2022	Feb meeting	DA, CS, AS	Devise a schedule of appropriate In the Swing advertising rates for approval by the chair and publicise them on social media and to named businesses with an interested in targeting squash players (as per list recorded by the DA).	Open – table of rates devised and approved
2022-02	6 Jan 2022	End Jan 2022	DA, CS, AS, GG	Convene to agree written terms for a sponsorship deal to put to A-Z Flooring	Completed
2022-03	6 Jan 2022	14 Feb	CS	Draft proposed constitutional amendments	Open
2022-04	6 Jan 2022	7 Feb	DA	Encourage club captains to attend AGM and consideration of suitable board member nominees	Open