

1. **Review of Minutes of Previous Board Meeting** – 23 December 2020

True and correct

Moved by BS seconded by CS

2. **Conflict of interest:**

Nil Declared

The meeting moved directly into item for the agenda being operational update district manager

4. **Operational Update - District Manager**

Report submitted by WB – in Dropbox

Hutt City withdrew their B & Below for April 2nd – 4th (Easter).

Island Bay will take that slot

Masters Interclub Monday - Autumn

- Left off the calendar for the interim
- Maybe an alternative day

AS: When will final version be available?

WB: Hopefully early next week. Date to be locked and by Tuesday the 26th.
The autumn Interclub dates have already been locked in.

Financial

- Martinborough to pay their account for World Squash Day.
- Shane is just going through the accounts now.

AGM Docs

One pager- not yet ready to go out (AS)

CS: Offers to complete overnight
Will talk with AS offline

BW: Needs to cover Board commitments etc.

Masters Group

Rep Selection & Working Group

- Rhonda resigned from group
- Group met 19 December 2020
- Need two more members to be on the working group

BW: Did Ronda give a reason for withdrawing?

WB: Seems she was not happy with some of the requirements and selection criteria

AS: A reminder that this working group was formed following the Masters Zoom call in response to not sending a district team in 2020. In this call the master's requested to be included in the review – Rhonda was that representative.

The group specifically called out

- Wanted transparency in the process
- Wanted outcomes

- Group could contribute to the selection criteria.

We have done what we said we would, we have been inclusive and the working group, made up of other Masters also have agreed on a fair criteria. For Rhonda to opt out of being in the working group is unfortunate.

- Now seeking two more on the group. Will look next week again.

CS: Agrees that need to go out and look for two others.
Jean is interested

BW: Good there is outside interest.
Do we need to ratify the Masters Convenor?

WB: Seems Bryan Smith has put so much time and effort into it.
Happy for him to continue do we need a board member?

Let's ratify who the convenor is - rather than let it be a 'by proxy'

CS: Do we want a Masters Group Chair or Convenor by default, or an appointment by the Board?

Moved: CS:
That the board agrees the Masters Convenor will be Bryan Smith - reviewable annually.

Seconded: DG

In Favour - 4

Abstained: 1 (AS - conflict of interest declared)

CARRIED

Masters Selection Policy

WB and AS to discuss - votable online.

ACTION POINT

Review and approve via email 31 / 01 / 21

Squash Your Way Promotion

- Clubs promoting should be February 2021 not 2022 as per the last meeting
- Working at tidying up website.
- Will liaise with John in Auckland to set up EOIs

Grant Funding

- Resolution: Apparel - Team Wellington
- Needs Grant funding for this.
- Resolution for funding coming to \$4.5K for apparel then coaching services for that program

Apparel recommendations:

Do we need to rebrand? ie remain with BLK or Eager for Leisure as the provider or look for alternative

General comments/discussion:

Let's stay with what we currently have

- Dri-fit
- Similar design

BW CS DG BS AS agree stay with what we currently have.

Development Program

- EOI's - outstanding response
- Approx. 40 players (43)
- Outcomes to go out tomorrow to everyone who applied, successful applicants will also receive an updated program etc
- Budget yet to be fine tuned
- 3 people missed out purely on fit - Fit was on grading levels / points
- They will not be able to step up if there are dropouts
- AS & WB will phone unsuccessful candidates and follow up with a letter.

Make-Up of Squads

Seniors 11 Female & 7 Male

Juniors 8 Female & 11 Male

- Great to see some new names to the fold.
- Some old players interested again

Questions asked of the candidates as part of the EOI

- Why should I be selected for the squad?
- What are their goals?

National Forum SNZ - from Martin Dowse (CEO)

- Areas to be discussed at National Forum:
 - to discuss focus on the 'how' we can address the strategic shifts and key initiatives as presented – examples include:
 - Role of Districts and SNZ in coach development leadership
 - Levy model thoughts
 - How & when we can engage with Clubs to bring Kotahitanga to life and update our direction
 - Strong National promotion of squash that is aligned to a National plan
 - Concept of having a portion of National shared roles amongst District full-time staff
 - Squash Ball adoption agreement – Includes Districts distributing balls to clubs with some financial benefit. Risks?
 - Prioritising facilities nationally

ACTION POINT

AS: Will send out to Board. Replies to AS / WB by 29/01

Central Fixture (Event)

Request by central for Juniors etc

WB: Not suitable at this point is juniors etc re not really formed up.

Date suggested is the same as the Island Bay B & Below.

Supported unanimously by the Board **not** to participate this season.

WB to reply

Op Report Website Reporting

CS: Need more time for a formulate report and response

WB: Mike Curry / Jaron Stenson may be able to assist or other districts.

WB To look at options

CS: What info do we need on the website etc

BW: Happy to help website design.

AS: Consider what is the overall purpose of the website is? This will drive design and content decisions.

ACTION POINT

Work in progress

Basic update in landing page for February WB / BW

Budget

Catch-up coming from Dame Susan Devoy re Club K

Club K - zero input

BW: Should we ask for a payment?

CS: If they are an associate member they need to pay (affiliation feed)

WB: Go to SNZ and propose affiliation fee paid to SWN

AS: Should we negotiate once we know the outcome?

WB: Yes-definitely

BW: Everything in red is dependent on funding

CS: Perhaps some awakens should be contingent on Grant money

WB: Awaiting autumn wise details of what is being provided before being able to finalise a budget

BW: On the Rep plan - what are we getting for our money?

ACTION POINT

WB to finalise breakdown of costs etc for various programs

General Discussion

tying finances back into the strategic plan as well as time / money input of WB

Sponsorship

WB has done work on this in the past re Pak'N'Save and Crombie and Lockwood

BW: Perhaps we need to go out to members and ask if anyone wants to assist by won't sponsorship

CS: What is sponsorable and how would this be advertised?

ACTION POINT

WB to identify what is sponsorable and whom to approach / offer opportunities to by 01/02

NZ Seniors

Possibility of the glass court-costs

Masters may also be able to be run on glass court

***General Meeting finished - 1920 Hours:
WB left the group***

Board discussed the Annual Plan

Annual Plan

No questions on the Draft Plan – taken as read

AS: Additional ‘measures of success’ sought from Board.
Amended # of newsletters from 12 to 10 newsletters per year recommended to increase engagement. This was requested via Hui and survey.

Agreed by all.

Club Referee: Interclub 60% qualifies as Club Ref
Numbers need to be checked

ACTION POINT: AS to check with WB or Matey Galloway for numbers

Board to encourage ALL inter-club players to be qualified to Club ref status prior to commencing Interclub season (as used to be a requirement some years ago)

BW: Budget: increase it to Super-champ teams etc. Perhaps look for sponsorship for developmental / representative plans and commitment to SuperChamps perspective

SWN Board agreed unanimously to reinstate F-grade for seniors

KPI: Increase 10% Growth (Plus 164)

Feedback and survey pushed increase in participation

What can SW offer clubs?

CS: From the hui - skills and comms and promotion for clubs

BW: We need to leverage s NZ to help-they have a comms person in paragraph

CS: Martin Dowse indicates there could well be a crossover from National to District to Area level

CS: We can share events management ie Willie

General discussion around options we can share:

- Core skill demand our people are looking for as access communications and promotion.
- Could Rebecca Barnett assist in admin / event management?
- What do we need for a promotion and communication plan?
- What is it we need for event management / planning?
- What are the potential development opportunities from this?

Board went into committee at 1950 hours.

Meeting finished at 2030 hours

Next Meeting: 18th Feb 7.00pm at Upper Hutt Club