



## Minutes

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| <b>Date:</b>     | 6.00 Thurs 21 <sup>st</sup> March 2019                         |
| <b>Location:</b> | Thorndon Squash Club   |
| <b>Present:</b>  | Ann Smith, Brad Watts, Matey Galloway, Brett Simon, Barry Ryan |

| Subject                   | Items  | Who      |
|---------------------------|--|----------|
| 1. Welcome                |  |          |
| 2. Election of Chair      | <p>Call for nominations</p> <p>Brett Simon nominated Brad Watts</p> <p>Matey Galloway nominated Ann Smith</p> <p>Following vote. Brad Watts was elected the Squash Wellington Chair</p>  | WB       |
| 3. Board Member Induction | <ul style="list-style-type: none"> <li>• Board discussed Board expectations and Board policies (in dropbox)</li> <li>• Development of specific induction process and pack (BW to collate and distribute)               <ul style="list-style-type: none"> <li>○ Board profiles (for action)</li> <li>○ Conflict of Interest register (for action)</li> </ul> </li> </ul>   | Board    |
| 4. SGM remit              | <ul style="list-style-type: none"> <li>• Timeframe for SGM</li> <li>• The Squash Wellington Board in accordance with the constitution to action the process as follows               <ol style="list-style-type: none"> <li>1. 8th April – Deadline for written submissions to Willie Bicknell, District Manager (william@squashwellington.org.nz)</li> <li>2. 10th April – Written submissions to be sent to all SW affiliated clubs for review</li> <li>3. 19th April – Deadline for registration to provide a verbal submission to Willie Bicknell</li> <li>4. 22nd April – Agenda is set and distributed to SW affiliated clubs</li> <li>5. 29th April – SGM at Upper Hutt Squash Club 7pm</li> </ol> </li> </ul> <p>Chair to be found. John Kirkup was put forward, though if unavailable or a external party needed to Chair meeting then WB to find Chair for SGM</p> | Everyone |
| 5. 2019 AGM minutes       | <ul style="list-style-type: none"> <li>• Confirm minutes, from Board perspective</li> </ul>  | Everyone |



| Subject  | Items  | Who      |
|--|--|----------|
|  | <ul style="list-style-type: none"><li data-bbox="480 367 692 396">• Matter arising</li></ul>                           |          |
| 6. New signatory for bank                        | <ul style="list-style-type: none"><li data-bbox="480 439 1018 468">• Barry Ryan confirmed as Board signatory</li></ul> | WB       |
| 7. Review Minutes of 28th Feb 2019 Board meeting |  | Everyone |
| 8. Any other business                            |  | Everyone |
| Next Meeting                                     | 9 <sup>th</sup> April  |          |